

At/after your room selection appointment time, you will log back into your housing application in the housing and residence life portal via [my.stmarys-ca.edu](http://my.stmarys-ca.edu). Once logged in, your application should re-start at the "room selection" page of the application, or you can select it on the left hand side.

Once on the "room selection" page, you'll be shown a list of all available spaces that can be sorted or filtered by room type, areas on campus, buildings (locations), etc.

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## Room List

### Note:

Make sure to add the correct number of rooms to accommodate your group size

### Room Type

- Deluxe Dorm Single
- Deluxe Suite Single
- Double
- Lower Townhouse Double
- Private Kitchen







### Areas

- Canyon
- Central Campus
- Lower Townhouse
- Upper Townhouse

### Locations

- Aquinas Hall
- Assumption Hall
- Augustine Hall
- Becket Hall

Staying between 08/25/2024 and 05/23/2025 for Term: Academic Year 2024-2025

 <p><b>116</b></p> <p>2 🛏️ 1st Floor Aquinas Hall Suite 116-119 Suite Double ()</p> <p><a href="#">Show Room Info</a></p> <p><b>Add To Cart</b></p>	 <p><b>117</b></p> <p>1 🛏️ 1st Floor Aquinas Hall Suite 116-119 Suite Single ()</p> <p><a href="#">Show Room Info</a></p> <p><b>Add To Cart</b></p>	 <p><b>118</b></p> <p>1 🛏️ 1st Floor Aquinas Hall Suite 116-119 Suite Single ()</p> <p><a href="#">Show Room Info</a></p> <p><b>Add To Cart</b></p>
		

For example, you can search for suite single and you'll be shown all suite singles that are available across campus. Under each available room you can see the room number noted in bold, as well as which floor it is on and the room type. You can also "click into" each space to see who else is already in that room/suite.

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## Room List

### Note:

Make sure to add the correct number of rooms to accommodate your group size

#### Room Type

- Private Kitchen
- Single
- Suite Double
- Suite Single
- Upper Townhouse Double

#### Areas

- Canyon
- Central Campus
- Lower Townhouse
- Upper Townhouse

#### Locations

- Aquinas Hall
- Assumption Hall
- Augustine Hall
- Becket Hall

Staying between 08/25/2024 and 05/23/2025 for Term: Academic Year 2024-2025



**117**

1 🛏️  
1st Floor Aquinas Hall Suite 116-119 Suite Single (0)

[Show Room Info](#)

Add To Cart



**118**

1 🛏️  
1st Floor Aquinas Hall Suite 116-119 Suite Single (0)

[Show Room Info](#)

Add To Cart



**121**


1 🛏️  
1st Floor Aquinas Hall Suite 120-123 Suite Single (0)

[Show Room Info](#)

Add To Cart



In this example, the "2" next to the bed icon image means that this is a 2 person occupancy room, and you can see if anyone else is already in that room/suite by clicking the "show room info" hyperlink.

<p>2 </p> <p><b>1st Floor Aquinas</b></p> <p>Hall Suite 109/110</p> <p><b>Suite Double ()</b></p> <p><a href="#">Show Room Info</a></p> <p><b>Add To Cart</b></p>	<p>2</p> <p><b>1st</b></p> <p>F</p> <p>S</p> <p><b>Add To Cart</b></p>
--	--

For example, when we clicked "show room info" for Aquinas 109/110, you can see that someone is already in the 109 suite single space, but the 2 bed spaces in 110 are "vacant" so they are available. To go back, make sure to scroll down and click the "go back" button to return to the list of rooms/spaces

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### Room Info

Bed	Last Name	Preferred Name	SMC ID	Profile	Contact
109	Langstaff	Aaron	ajl22	<a href="#">View Profile</a>	<a href="#">Send Message</a>
110			-Vacant-		
110			-Vacant-		




As you are looking to see if there is someone already in a room/suite, you can also click the "view profile" link to read the student's profile blurb they wrote about themselves.

 [View Profile](#)

### View Profile

**Name:** Aaron Langstaff (ajl22) **Description (about me):** Hi, I am a finance major that loves to play video games. I tend to stay quiet and keep to myself, but open to hang out with others. I will not throw parties, but may invite a friend or two on occasion.

**Age:** 19

 The person has not completed their profile.

[Go Back](#)

When you are ready to select your room after reviewing what is available and potentially looking at the floor plans on the website, you'll click "add to cart" for the room you want. In the below example, I added Aquinas 110 to cart because I am a group of 2 (myself and Carolina Celis), so I needed to make sure I added enough vacant spaces in a room/suite to my cart. If you do not have enough spaces in your cart, the system will give you an error before going to the next page. Please note if you have any incoming roommate requests in the "roommate selection" page the system may be using that additional person in determining your group size (eg. I'm a group of 2, and as the group leader I am picking rooms for us, but a 3rd person asked to join our group and we never pressed "decline" to their request, the system may register you as a 3 person group. You have 7 minutes to continue to the process to confirm your space.

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- Double
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Staying between 08/25/2024 and 05/23/2025 for Term: Academic Year 2024-2025



110

2   
**1st Floor Aquinas Hall Suite 109/110 Suite Double ()**

[Show Room Info](#)

**Remove From Cart**



116

2   
**1st Floor Aquinas Hall Suite 116-119 Suite Double ()**

[Show Room Info](#)

**Add To Cart**



117

1   
**1st Floor Aquinas Hall Suite 116-119 Suite Single ()**

[Show Room Info](#)

**Add To Cart**



Again, you'll have 7 minutes from adding the room to cart for you as the group leader to finish the process. If you are assigned by your group leader, at your own room selection appointment time you'll login and be taken to the meal plan selection page, optional renters insurance page, and the housing license signature page. Your space is not confirmed until you select a meal plan and electronically sign the HLA. All room rates can be found on the tuition and fees page on the website.

[Apply for Housing](#)

 **06:51** [Log Out](#)

**The cart will expire in the time indicated.**

**1 item(s)**

**Total: \$0.00**

number of rooms to accommodate your group size

valid between 08/25/2024 and 05/23/2025 for Term: Academic

Once you've added your room(s) to cart, you'll press save and continue. Again, if you do not have enough vacant spaces for your group size in your cart, the system will give you an error and you'll need to select a different space and/or add additional spaces to your cart before proceeding.

Previo...

**1**

2

3

**Save & Continue**

Save & Continue



After adding your room(s) to cart, you'll need to assign who is going to be where. In this example, I'm assigning myself and Carolina to the open spaces in 110. If I were assigning multiple people, you would need to ensure you are selecting the correct room/suite number for each person . Please note you will not be able to advance forward until all group members are assigned.

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## Assign Beds

### My Room



Brian (\*\*) Age: 32  
Classification: 1st Year

This entry is not assignable

- ✓ Select Bed
- AQU 110 (2 total spaces, 2 available, 0 unavailable)
- 110**
- 110

### My Roommates

Below are your current roommates. You can assign beds to all of them.

cec17  
Age: 24

Select Bed

[Go Back](#)

[Assign Beds](#)

As you assign everyone in your group, the dropdown menu of available spaces to pick from will be updated.



[All Housing Forms](#)

[Self-Checkout](#)

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06:



Home page



Personal Details



Clery and Missing Persons

Information



Living Learning

Communities



Room Preferences



About Me



Roommate Selection



Room Selection



GradGuard College

Renter's Insurance



GradGuard



Housing License



Application Summary

## Assign Beds

### My Room



Brian (\*\*) Age: 32

Classification: 1st Year

This entry is not assignable

110

### My Roommates

Below are your current roommates. You can assign beds to all of them.

cec17

Age: 24

✓ Select Bed

AQU 110 (2 total spaces, 2 available, 0 unavailable)

110 (Taken By )

110

[Go Back](#)

[Assign Beds](#)

After you press next, you will be shown a confirmation of the assignments you just did, whether that is for yourself or your group.

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## Confirmation

### Confirmation

110, Aquinas Hall Suite 109/110 , Aquinas Hall

1. 110:
  2. 110: cec17
- 

[Go Back](#)

[Save & Continue](#)

After doing the room assignments, you are then required to select a meal plan. You will only be shown meal plans that are applicable to the room you selected. Please note if a meal plan says included/bundled + \$0.00, that means the meal plan cost is already reflected together with your housing costs--the meal plan is "bundled" together with the housing costs.

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## Meal Plan Selection

### Meal Plan Changes

Meal plans can be changed leading up to the start of the semester, but once the semester starts, meal plans can only be UPGRADED, not downgraded/cancelled.

Academic Year 2024-2025:

 ⓘ

Townhouse Residents' Room & Board costs will include a base meal plan of 75 swipes/semester, with the option to increase for an additional cost (can increase to 175 block, or 5 day/7day).

Residents in Becket/More will have a 175 swipes/block meal plan tentatively, with the option to increase to a 5day or a 7day meal plan.

Final Room & Board costs [will be updated on the tuition & fees page](#) when available.

5 Day meal plan comes with \$100 flex/board points but is only M-F, while the 7 Day meal plan comes with \$40 flex/board points for the semester. 5 and 7 day are the same cost.

Learn more about Dining [HERE](#).

\*Saint Mary's Campus Housing and Dining Services through Good Eating Company are dedicated to supporting the student experience. Meal plans increase the student experience on campus, allowing students to dine in community and have access to meals when needed. \*

The 5 day meal plan allows students to swipe into Oliver Hall for all meals Monday through Friday.

The 7 day meal plan allows students to swipe into Oliver Hall for all meals everyday of the week. The 7

You can select your meal plan now, but you are welcome to log back in and go back to the meal plan selection page and change your meal plan prior to the end of the first week of classes. After the first week of the semester, your meal plan can only be upgraded. "upgrade" means moving from a 5 day to a 7 day, or from a 75 block to a 175 block (or to a 5/7 day).

## Meal Plan Selection

### Meal Plan Changes

Meal plans can be changed leading up to the start of the semester, but once the semester starts meal plans can only be UPGRADED, not downgraded/cancelled.

Academic Year 2024-2025:

✓ (Please Select Meal Plan)

5 Day (AYCE) Meal Plan - \$0 additional cost

7 DAY (AYCE) Meal Plan - \$0 additional cost

Townhouse Residents' Room & Board costs will include a base meal plan of 75 swipes/semester with the option to increase for an additional cost (can increase to 175 block, or 5 day/7day).

Residents in Becket/More will have a 175 swipes/block meal plan tentatively, with the option to increase to a 5day or a 7day meal plan.

Final Room & Board costs [will be updated on the tuition & fees page](#) when available.

After selecting your meal plan, you'll be given the option to opt into renters insurance with our 3rd party vendor "gradguard." This is not required, but you will need to move through the steps and press "decline coverage" in the various screens from GuardGuard

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## What if you had to replace it all tomorrow?




Did you know that Saint Mary's College does not cover the cost of your personal belongings being stolen or damaged? Due to this, we strongly recommend obtaining renter's insurance before you move-in.

Saint Mary's College has partnered with GradGuard, which offers a unique renter's insurance program that has protected over 500,000 students nationwide. Here are a few scenarios in which renter's insurance can help:

 You leave your laptop in the library unattended as you grab lunch, to later find that it was stolen.

 You lock your bike up, head to class and when you return, your bike is gone.

 You return to the residence halls after the gym, to find that someone accidentally caused a fire on your floor and the smoke ruined all of your clothes, books and bedding.

 You accidentally hang your clothes on the sprinkler head. Water damage destroys your stuff and the belongings of other residents on your floor.



## Renters Insurance

DESIGNED FOR



## SAINT MARY'S COLLEGE OF CALIFORNIA

GRADGUARD PARTNER

We at GradGuard care about your college experience and want to help you **protect your investment**.

At Saint Mary's College of California, you are eligible for an exclusive renters insurance plan **designed for college students**.

[Learn how GradGuard helps protect students](#)

Here's what your school recommends:

BRIAN'S RENTERS QUOTE	YOUR COVERAGE DETAILS
<b>\$14.70</b>	<b>STARTING</b> <b>08/25/2024</b>
PER MONTH*	Property ⓘ ..... \$5K
<input type="radio"/> Annual <input checked="" type="radio"/> Monthly	Liability ⓘ ..... \$100K
*Includes a \$1.00 installment fee per payment	Deductible ⓘ ..... \$100
	Earthquake ⓘ ..... <input type="button" value="ADD"/>
	<input type="button" value="Edit your coverage"/>

[Purchase coverage](#)

[Decline coverage](#)



### Not sure if GradGuard Renters Insurance is right for you?

Saint Mary's College of California still needs to know your insurance plans for next year.

Please select one of the following:



I am interested in GradGuard and would like to receive information via email closer to my start date



I plan on obtaining insurance from another provider



I believe I am covered under a homeowners insurance policy



I will not be obtaining insurance and I plan on being financially responsible for any damages to my space per my license agreement

Continue

On second thought, I'd like coverage from GradGuard

Purchase coverage

Decline coverage





### Not sure if GradGuard Renters Insurance is right for you?

Saint Mary's College of California still needs to know your insurance plans for next year.

Please select one of the following:



I am interested in GradGuard and would like to receive information via email closer to my start date



I plan on obtaining insurance from another provider



I believe I am covered under a homeowners insurance policy

#### DID YOU KNOW



Some homeowners insurance policies **strictly exclude coverage for people living in "dorms"**.



I will not be obtaining insurance and I plan on being financially responsible for any damages to my space per my license agreement

Continue

On second thought, I'd like coverage from GradGuard

Purchase coverage

Decline coverage

Once you've gone through the gradguard optional renters insurance you'll see a summary of your decision here, and then you'll press save and continue to the last step to confirm your space on campus.

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### You have declined renter's insurance from GradGuard

While students are not required to obtain insurance through GradGuard, we encourage students to obtain renter's insurance from a provider of their own choosing, prior to move-in.

If you would like to reconsider GradGuard, please visit [GradGuard.com](https://gradguard.com) to learn more, explore different coverage options and chat with one of their live agents.

Save & Continue

Save & Continue



Lastly, you'll electronically sign your housing license agreement (HLA) by entering your ID number and pressing save/submit. The housing license agreement goes over the terms of occupancy, cancellation dates, and other important residence hall and dining information.

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## Housing License

**SAINT MARY'S COLLEGE OF CALIFORNIA**  
**RESIDENCE HALL AND DINING SERVICES LICENSE 2024-2025**  
**& TERMS AND CONDITIONS OF THE LICENSE**

**I: ACADEMIC TERM OF LICENSE**

**A. LICENSES ARE FOR A COMPLETE ACADEMIC YEAR.**  
Housing licenses are issued to assure applicants a space for the entire academic school year. By willfully signing a full year license, then later canceling, you are denying a space to a student who could have otherwise lived on campus for the full academic year.

**B. DEFINITIONS:**

a. **PARTIES TO THIS RESIDENCE HALL and DINING SERVICES LICENSE.** The Parties to this Residence Hall and Dining Services License ("LICENSE") are the individual seeking temporary use ("LICENSEE"), and Saint Mary's College of California ("COLLEGE"). By signing this LICENSE, LICENSEE agrees to the terms and conditions set forth in this LICENSE.












**C. TERMS OF OCCUPANCY**

a. The LICENSE is binding for Fall, January and Spring terms of the 2024-2025 Academic Year and is assignable unilaterally and solely by the Campus Housing Office. Dates of use are as specified in this LICENSE and the Undergraduate Academic Calendar.

i. **Start.** The first day of use under this LICENSE shall be the date in which Campus Housing communicates

By entering your Student ID below you acknowledge that you have read, and understand, the above contract, including applicable cancellation dates, fees, etc.

On the application summary page, you'll see a summary of your room assignment, who else is in your room/suite, etc. This page can be accessed at any time, and you can also use the "my housing information" page at the top of the housing portal after you login as well to view a summary of this page.

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Thanks for applying! Your application summary information is below.

You started your application for Academic Year 2024-2025 on 2/20/2024, have a room reservation for **Aquinas Hall 110**, and have signed the contract as of 6/24/2024. Your application is complete as of 6/24/2024.

As a reminder, your student account will be charged a non-refundable \$100 housing application fee for submitting a housing application, even if you later cancel housing (for study abroad, graduating, transferring schools, etc.)

Please review the Housing License Agreement to be aware of any application housing cancellation fees if you cancel after May 1st (\$500 between May 2nd-August 1st, \$1000 between August 2nd and Move-In).

### Booking Summary

**Room:** 110  
**Room Type:** Suite Double  
**Location:** Aquinas Hall  
**Floor:** Aquinas Hall Suite 109/110

Bed	SMC ID	Last Name	Preferred Name	Contact	Profile
109	ajl22	Langstaff	Aaron	<a href="#">Send Message</a>	<a href="#">View Profile</a>
110	- Occupied-	Middleton	Bri Bri	<a href="#">Send Message</a>	<a href="#">View Profile</a>
110	cec17	Celis	Carolina	<a href="#">Send Message</a>	<a href="#">View Profile</a>